



**R. C. PATEL
INSTITUTE OF TECHNOLOGY**

Internal Quality Assurance Cell

IQAC

[Minutes of Meeting no 3 - 01st July 2016]

Minutes of the Meeting of the Internal Quality Assurance Cell held on 1st July 2016 at 1.30 p.m. in the Conference Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 1st July 2016 at 1.30 p.m. in the Conference Hall.

The agenda for the meeting was taken up:

1. Confirmation of Minutes and Action taken on Previous Meeting:-

- a. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 19th Dec 2015 were confirmed.
- b. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting held on 02nd January 2016, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	To set-up in house virtual learning center in the institute.	Inhouse virtual learning center is established in the institute in collaboration with Amrita University. It is decided to use the facility created for inhouse teaching learning process.
2	To promote open source technology for teaching-learning.	Institute have started use of open source technology for teaching-learning in current academic year 2016-17 like Latex, A-View, Linux, SCILAB etc.
3	To strengthen the training and placement cell with departmental assistance.	The training and placement cell is restructured. One faculty from each department is deputed to training placement department for effective and smooth conduction of training placement activities.
4	Establishment of a rain water harvesting system.	To promote water conservation in institute a rain water harvesting system is established.

5	To strengthen the social networking with all stakeholders through various social networking platforms like Facebook, Likedin, WhatApp group etc.	To strengthen the social networking with all stakeholders through various social networking platforms like Facebook, LinkedIn, WhatsApp group etc. are initiated and established.
6	To strengthen linkages with alumni.	To establish strong linkage with alumni Institute started Campus to Corporate alumni guidance sessions for students'.
7	To evaluate the API of faculty at the end of academic year.	API evaluation of teachers is done and the letters are issued regarding their performance.

2. Points Discussed In Today's Meeting








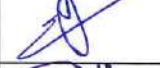




- A. To set-up Japanese Language Training.
- B. To set-up industry and IITs laboratory.
- C. To include project based learning.
- D. To assign full time counselor for student welfare.

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:

SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Shri Atul R. Bhandari	Industrialist	Industrialist	
4	Shri Y N Bhandari	Chairman, Shirpur People Co-op Bank	Local Society representative	
5	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
6	Mr. P. T. Mahajan	Administrative Officer	Member	
7	Prof. S P Shukla	Head, Applied Science Department	Member	
8	Prof. N N Patil	Head, Computer Department	Member	
9	Prof. N P Salunke	Head, Mechanical Department	IQAC Coordinator	
10	Prof. D S Lal	Head, Civil Department	Member	—

11	Prof. V S Patil	Head, Electrical Department	Member	
12	Prof. D R Patil	Head, IT Department	Member	
13	Prof. U M Patil	Associate Professor, Comp Dept	Member	
14	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
15	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	
16	Prof. P L Sarode	Assistant Professor, Mech Dept	Member	
17	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	
18	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
19	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
20	Miss. Sunanda Khargaria	Alumni	Member	
21	Miss. Charushila Marathe	Student	Member	
22	Mr. S L Marathe	Parent	Member	

Date: 01st July 2016

Sd/- 
Coordinator, IQAC



Sd/- 
Chairperson, IQAC

PRINCIPAL
R. C. Patel Institute of Technology,
CHUDPUR Dist. Dholak