



**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell**

**IQAC**

(Minutes of Meeting no 8 - 30<sup>th</sup> may 2018)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 30<sup>th</sup> May 2018, at 12.00 p.m. in the Auditorium Hall.

As per the new guidelines of National Assessment and Accreditation Council (NAAC) for creating of Internal Quality Assurance Cell (IQAC), (Version 5 Dated 12-01018 (23-05-2018)) the Institute has reformed a committee as per the said guidelines. The following is the composition of IQAC.

SN	Name of the Member	Designation	Position
1	Prof Dr J B Patil	Principal	Chairperson
2	Dr K B Patil	Director, SES	Management representative
3	Mr. Prabhakar Chavan	Secretary, SES	Local Society representative
4	Mrs. Sangita Deore	Corporator	Local Society representative
5	Mr.Hrushikesh Dhande	Academic Relationship Manager, TCS	Employer
6	Mr.Husain Johar	Founder & CEO, Makemyhouse.com	Employer
7	Shri Atul R. Bhandari	Industrialist	Industrialist
8	Shri Manik Wani	Industrialist	Industrialist
9	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member
10	Prof. S P Shukla	Head, Applied Science Department	Member
11	Prof. Dr N N Patil	Head, Computer Department	Member
12	Prof. G V Tapkire	Head, Civil Department	Member
13	Prof. V S Patil	Head, Electrical Department	Member
14	Prof. D R Patil	Head, IT Department	Member
15	Prof. P L Sarode	Head, Mechanical Department	IQAC Coordinator
16	Prof. P T Mahajan	Administrative Officer	Member
17	Prof. M P Jain	Training and Placement	Member
18	Mr. Mahesh Sonawane	Librarian	Member
19	Mr. Ashish Chavare	Network Administrator	Member

20	Mr. V S Chaudhari	Exam Coordinator	Member
21	Prof. U M Patil	Associate Professor, Comp Dept	Member
22	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member
23	Prof. T M Pattewar	Assistant Professor, IT Dept	Member
24	Prof. J S Khatik	Assistant Professor, Mech Dept	Member
25	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member
26	Prof. C J Chitte	Assistant Professor, Civil Dept	Member
27	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member
28	Miss.Sneha Haswani	Alumni (E&TC)	Member
29	Mr. Rakesh Rajput	Alumni (Mech)	Member
30	Miss.Eshawa Suma	Student (Comp)	Member
31	Mr.Dhananjay J Jadhav	Student (Civil)	Member
32	Mr. Shudhakar N Mali	Parent of Shejal Mali	Member
33	Mr. Kishor R Joshi	Parent of Neha Joshi	Member

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 30<sup>th</sup> May 2018, at 12.00 p.m. in the Auditorium Hall. The agenda for the meeting was taken up:

**2. Confirmation of Minutes and Action taken on Previous Meeting:-**

- c. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 28<sup>th</sup> Mar. 2018 were confirmed.
- d. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	Encourage students to learn Japanese and German language	In the Staff meeting facilities were instructed to encourage students to enroll for Japanese and German training to enhance their skill
2	Increase capacity of Language Lab	The staff were instructed to make quotation for new desktop and put proposal in front of purchase committee
3	Encourage faculties for registration to faculty development programs for learning ICT based tools	In the Staff meeting facilities were encouraged to register for FDPs like 101x,201x,301x and more
4	Motivate faculties to take higher qualification like Ph.D	In the Staff meeting facilities were informed that now higher education is considered as one of parameter for increment.

5	Encourage student to participate in various technical competitions	In the Staff meeting facilities were instructed to encourage students to participate in events like KIPI Sparkle, Transforming Maharashtra, Zee Young innovation award, BAJA, FMEA, Go Kart
6	Transparent Examination System	In meeting decision of installing CCTV cameras in classrooms was made.





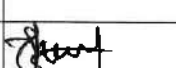

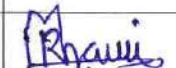
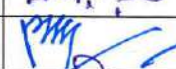
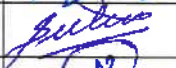



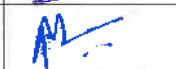
## 2. Points Discussed In Today's Meeting

- Important role and function were presented to new members of IQAC
- To encourage staff to create MOODLE course for each class.
- To make concrete plan for F.Y. B. Tech bridge course which will conduct in coming Academic year
- To conduct stock verification in institute
- To encourage students for academic excellence
- Promote use of Bicycle in staff

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:

SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Mr. Prabhakar Chavan	Secretary, SES	Local Society representative	
4	Mrs. Sangita Deore	Corporator	Local Society representative	
5	Mr. Hrushikesh Dhande	Academic Relationship Manager, TCS	Employer	-
6	Mr. Husain Johar	Founder & CEO, Makemyhouse.com	Employer	
7	Shri Atul R. Bhandari	Industrialist	Industrialist	
8	Shri Manik Wani	Industrialist	Industrialist	
9	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
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32	Mr. Shudhakar N Mali	Parent of Shejal Mali	Member	
33	Mr. Kishor R Joshi	Parent of Neha Joshi	Member	

Date: 30<sup>th</sup> May 2018

Sd/-   
Coordinator, IQAC



Sd/-   
Chairperson, IQAC  
**PRINCIPAL**  
R. C. Patel Institute of Technology,  
SHRIHARIPUR Dist. Dhule