



**R. C. PATEL**  
**INSTITUTE OF TECHNOLOGY**

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**Internal Quality Assurance Cell**

**IQAC**

[Minutes of Meeting no 9- 29<sup>th</sup> Sep 2018]

Minutes of the Meeting of the Internal Quality Assurance Cell held on 29<sup>th</sup> September 2018, at 03.30 p.m. in the Auditorium Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 29<sup>th</sup> September 2018, at 03.30 p.m. in the Auditorium Hall.

The agenda for the meeting was taken up:

**5. Confirmation of Minutes and Action taken on Previous Meeting:-**

- i. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 30<sup>th</sup> May 2018 were confirmed.
- j. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	Encourage staff to create MOODLE course	In the Staff meeting facilities were instructed to create own course on college MOODLE site
2	Make plan for F.Y. B. Tech bridge course	The staff were instructed to plane bridge course for F.Y. B. Tech. like every year
3	Conduct stock verification in institute	In the Staff meeting facilities were instructed to conduct annual stock verification and maintain DSR report
4	Encourage students for academic excellence	In the Staff meeting facilities were instructed to motivate students for university exam through Topper monitoring, Remedial systems.
5	Promote use of Bicycle in staff	In meeting decision was taken to support staff financially through Institutes welfare scheme to purchase bicycle.

**2. Points Discussed In Today's Meeting**

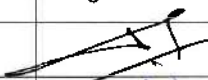



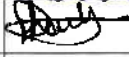

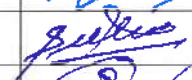




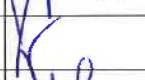
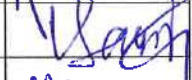


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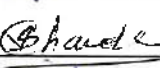







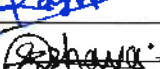
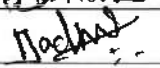




- A. To donate one day salary to Kerala state government for flood affected peoples.
- B. To nominate faculty names for excellence award from society.
- C. To increasing number of patents, papers and publication in standard journals.
- D. To encourage faculties to attend short term training programs and faculty development program at IITs.
- E. As per discussion with Hor. President Amarishbhai Patel, all students of RCPIT from SE to enroll and attend courses like Python, Artificial Intelligence (AI), Machine Learning, SAP.
- F. Faculty encourage student to use MOODLE for conduction of quiz

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:


SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Mr. Prabhakar Chavan	Secretary, SES	Local Society representative	
4	Mrs. Sangita Deore	Corporator	Local Society representative	
5	Mr. Hrushikesh Dhande	Academic Relationship Manager, TCS	Employer	
6	Mr. Husain Johar	Founder & CEO, Makemyhouse.com	Employer	-
7	Shri Atul R. Bhandari	Industrialist	Industrialist	
8	Shri Manik Wani	Industrialist	Industrialist	-
9	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
10	Prof. S P Shukla	Head, Applied Science Department	Member	
11	Prof. Dr N N Patil	Head, Computer Department	Member	
12	Prof. G V Tapkire	Head, Civil Department	Member	
13	Prof. V S Patil	Head, Electrical Department	Member	
14	Prof. D R Patil	Head, IT Department	Member	
15	Prof. P L Sarode	Head, Mechanical Department	IQAC Coordinator	
16	Prof. P T Mahajan	Administrative Officer	Member	
17	Prof. M P Jain	Training and Placement	Member	
18	Mr. Mahesh Sonawane	Librarian	Member	

19	Mr. Ashish Chavare	Network Administrator	Member	
20	Mr. V S Chaudhari	Exam Coordinator	Member	
21	Prof. U M Patil	Associate Professor, Comp Dept	Member	
22	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
23	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	
24	Prof. J S Khatik	Assistant Professor, Mech Dept	Member	
25	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	
26	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
27	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
28	Miss.Sneha Haswani	Alumni (E&TC)	Member	
29	Mr. Rakesh Rajput	Alumni (Mech)	Member	
30	Miss.Eshawa Suma	Student (Comp)	Member	
31	Mr.Dhananjay J Jadhav	Student (Civil)	Member	
32	Mr. Shudhakar N Mali	Parent of Shejal Mali	Member	
33	Mr. Kishor R Joshi	Parent of Neha Joshi	Member	

Date: 29<sup>th</sup> September 2018

Sd/-   
Coordinator, IQAC



Sd/-   
Chairperson, IQAC  
**PRINCIPAL**  
R. C. Patel Institute of Technology,  
SHIRPUR Dist. Dhule (M.S.)