



**R. C. PATEL
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell
IQAC**

(Minutes of Meeting no 12 - 6th Jul 2019)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 06th Jul 2019, at 12.00 p.m. in the Auditorium Hall.

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 06th Jul 2019, at 12.00 p.m. in the Auditorium Hall. The agenda for the meeting was taken up:

1. Confirmation of Minutes and Action taken on Previous Meeting:-

- a. **Confirmation of Minutes:** Minutes of the IQAC meeting held on **06th April 2019** were confirmed.
- b. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	How to inculcate social and ethical values among students within academic discipline	In the Staff meeting facilities were instructed to encourage students to domicile social and ethics values among students. It is also decided to reformation academic discipline committee.
2	To arrange various activities under IIC (The Institute Innovation Council)	The staff were instructed to motivate students for participation in 'Project business Idea' competition and 'entrepreneurship workshop' which are held at RCPIT.
3	To revise guidelines and schedule for Dead Stock Verification (DSR) and promote Energy Conservation culture in institute.	In the Staff meeting facilities were encouraged to reduce electricity consumption by saving energy. An Internal Electricity audit and DSR Verification is scheduled at the end of semester.
4	To organize Converges 2K19 (a National Level Technical Event) with modified pattern including paper presentation, project competition and Hackathon	In the Staff meeting it was decided to organize national level technical event (Converges), Project exhibition and college hackthorn in the institute.

5	To enhance institute alumni network to improve student employability and internship.	In the Staff meeting facilities were instructed to communicate with alumni, so that current students get benefited in term of project internship and placement. Official registration of RCPIT Alumni Association is done.
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2. Points Discussed In Today's Meeting

- A. To encourage and train faculty to use ICT tools in teaching methodology
- B. To encourage students to learn different foreign languages by providing facilities in the institute premises.
- C. To make concrete plan for F.Y. B.Tech bridge course which will conduct incoming Academic year.
- D. To introduce Employability School Program along with regular academics form upcoming Academic year.
- E. To make strategic planning for enhancing placement and higher education number for academic year
- F. Decided to go for Autonomy in the next academic year

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with a vote of Thanks to Chair.

The following members were present:

S N	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Mr. Prabhakar Chavan	Secretary, SES	Local Society representative	
4	Mrs. Sangita Deore	Corporator	Local Society representative	
5	Shri Atul R. Bhandari	Industrialist	Industrialist	
6	Shri Manik Wani	Industrialist	Industrialist	
7	Mr.Hrushikesh Dhande	Academic Relationship Manager, TCS	Employer	
8	Mr.Husain Johar	Founder & CEO, Makemyhouse.com	Employer	
9	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
10	Prof. S P Shukla	Head, Applied Science Department	Member	
11	Prof. Dr N N Patil	Head, Computer Department	Member	
12	Prof. G V Tapkire	Head, Civil Department	Member	
13	Prof. V S Patil	Head, Electrical Department	Member	

14	Prof. D R Patil	Head, IT Department	Member	<i>[Signature]</i>
15	Prof. P L Sarode	Head, Mechanical Department	IQAC Coordinator	<i>[Signature]</i>
16	Prof. P T Mahajan	Administrative Officer	Member	<i>[Signature]</i>
17	Prof. M P Jain	Training and Placement	Member	<i>[Signature]</i>
18	Mr. Mahesh Sonawane	Librarian	Member	<i>[Signature]</i>
19	Mr. Ashish Chavare	Network Administrator	Member	<i>[Signature]</i>
20	Mr. V S Chaudhari	Exam Coordinator	Member	<i>[Signature]</i>
21	Prof. U M Patil	Associate Professor, Comp Dept	Member	<i>[Signature]</i>
22	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	<i>[Signature]</i>
23	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	<i>[Signature]</i>
24	Prof. J S Khatik	Assistant Professor, Mech Dept	Member	<i>[Signature]</i>
25	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	<i>[Signature]</i>
26	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	<i>[Signature]</i>
27	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	<i>[Signature]</i>
28	Miss.Sneha Haswani	Alumni (E&TC)	Member	<i>[Signature]</i>
29	Mr. Rakesh Rajput	Alumni (Mech)	Member	<i>[Signature]</i>
30	Miss.Eshawa Suma	Student (Comp)	Member	<i>[Signature]</i>
31	Mr.Dhananjay J Jadhav	Student (Civil)	Member	<i>[Signature]</i>
32	Mr. Shudhakar N Mali	Parent of Shejal Mali	Member	<i>[Signature]</i>
33	Mr. Kishor R Joshi	Parent of Neha Joshi	Member	<i>[Signature]</i>

Date: 06th Jul 2019.

Sd/- *[Signature]*
Coordinator, IQAC



Sd/- *[Signature]*
Chairperson, IQAC
PRINCIPAL
R. C. Patel Institute of Technology,
SHIRPUR Dist. Dhule (M.S.)