



**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell  
IQAC**

(Minutes of Meeting no 13 - 16<sup>th</sup> Oct 2019)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 16<sup>th</sup> October 2019, at 03.30 p.m. in the Auditorium Hall.

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 16<sup>th</sup> October 2019, at 03.30 p.m. in the Auditorium Hall.

The agenda for the meeting was taken up:

**1. Confirmation of Minutes and Action taken on Previous Meeting:-**

- a. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 6<sup>th</sup> July 2019 were confirmed.
- b. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	To encourage and train faculty to use ICT tools in teaching methodology	Quantity of digital boards in class rooms is increased and staff were train from same
2	To encourage students to learn different foreign languages by providing facilities in the institute premises.	New language teacher is appointed to teach foreign languages.
3	To introduce the Employability School Program (ESP) along with regular academics from the upcoming Academic year.	It is decided to run ESP in collaboration with Coursera (for FY & SY) and other add on courses (For TY & BE) other than academic time table.
4	To make strategic planning for enhancing placement and higher education number for academic year	Training and placement cell was reformed and guided and instructed to motivate students. New training agency is appointed for aptitude training.

5	It is decided to keep the proposal of making our institute as 'Autonomous Institute' under the affiliation of DBATU, from AY 2020-21 in front of the Governing Body.	Institute submitted proposal for Autonomy at UGC Delhi and DBATU.
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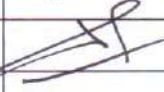









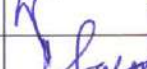
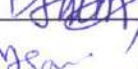


## 2. Points Discussed In Today's Meeting

- To purchase a new ERP software for data management and online evaluation system
- To arrange training for Non-teaching staff for their skill enhancement.
- To form different committees for Autonomy work.

## 3. All the decisions taken up in this meeting are forwarded to the Governing body for approval.

The meeting ended with a vote of Thanks to Chair.

The following members were present:

SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	—
3	Mr. Prabhakar Chavan	Secretary, SES	Local Society representative	—
4	Mrs. Sangita Deore	Corporator	Local Society representative	
5	Shri Atul R. Bhandari	Industrialist	Industrialist	
6	Shri Manik Wani	Industrialist	Industrialist	
7	Mr.Hrushikesh Dhande	Academic Relationship Manager, TCS	Employer	
8	Mr.Husain Johar	Founder & CEO, Makemyhouse.com	Employer	
9	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
10	Prof. S P Shukla	Head, Applied Science Department	Member	
11	Prof. Dr N N Patil	Head, Computer Department	Member	
12	Prof. G V Tapkire	Head, Civil Department	Member	
13	Prof. V S Patil	Head, Electrical Department	Member	
14	Prof. P L Sarode	Head, Mechanical Department	IQAC Coordinator	
15	Prof. P T Mahajan	Administrative Officer	Member	
16	Prof. M P Jain	Training and Placement	Member	
17	Mr. Mahesh Sonawane	Librarian	Member	
18	Mr. Ashish Chavare	Network Administrator	Member	

19	Mr. V S Chaudhari	Exam Coordinator	Member	
20	Prof. U M Patil	Associate Professor, Comp Dept	Member	
21	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
22	Prof. J S Khatik	Assistant Professor, Mech Dept	Member	
23	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	
24	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
25	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
26	Miss.Sneha Haswani	Alumni (E&TC)	Member	← AB →
27	Mr. Rakesh Rajput	Alumni (Mech)	Member	← AB →
28	Miss.Eshawa Suma	Student (Comp)	Member	
29	Mr.Dhananjay J Jadhav	Student (Civil)	Member	-
30	Mr. Shudhakar N Mali	Parent of Shejal Mali	Member	

Date: 16<sup>th</sup> Octber 2019

Sd/-  
Coordinator, IQAC

Sd/-  
Chairperson, IQAC



**PRINCIPAL**  
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