



**R. C. PATEL
INSTITUTE OF TECHNOLOGY**

Internal Quality Assurance Cell

IQAC

(Minutes of Meeting no 15 - 6th May 2020)

Minutes of the Meeting of the Internal Quality Assurance Cell held online on 06th May 2020, at 11.00 am.

A meeting of the Internal Quality Assurance Cell (IQAC) was held online on 06th May 2020, at 11.00 am. The agenda for the meeting was taken up:

1. Confirmation of Minutes and Action taken on Previous Meeting:-
 - a. Confirmation of Minutes: Minutes of the IQAC meeting held on 27th Jan 2020 were confirmed.
 - b. Action taken on Minutes: It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion in previous Meeting	Action Taken
1	To start new courses in the institute form different emerging trades like Data Science, Internet of Things, with closure of one division of Mechanical.	In the governing body meeting it is decided to apply for new courses, as a result of its AICTE permit admission for 'Data Science' from AY 2020-21.
2	To draft Autonomy syllabus as per guidelines given by AICTE.	An Autonomy draft is submitted to UGC as a result of which the Autonomy Peer Committee spot visit is planned on 27th and 28th Nov 2020.
3	To arrange FDPs, Conferences, workshops in institute for training faculties and students.	Institute organized workshops, webinars and FDP for faculties and students at Institute and National Level.
4	Encourage and motivate faculties to participate in different Sports and health related activities.	Employees of institute were motivated to participate in society level sport events, as result of it team RCPIT won Society Cricket Tournament

2. Points Discussed In Today's Meeting

- A. IQAC Team members appreciate all initiatives and efforts taken by the institute during COVID-19 pandemic i.e. safety awareness program for students, work from home (WFH) for employees, online teaching and examination, promoting online education using MOOCs, Workshops, FDPs and Training Program, use of WebEX and Coursera.
- B. To encourage to arrange COVID-19 Social Awareness Activities at departmental level, Institute level through NSS, MESA, etc
- C. To plan and develop new guidelines for Post COVID working situation.
- D. To start preparation for a spot visit of the Autonomy Peer Committee.
- E. To update and develop Institutional Website and Online content development for Theory and Lab to increase the web presence of the institute.
- F. To purchase professional tool from Zoom, WebEX, Google Classroom, Microsoft Teams for conducting online sessions.

3. All the decisions taken up in this meeting are forwarded to the Governing body for approval.

The meeting ended with a vote of Thanks to the Chair.

The following members were attended meet:

SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	Attended
2	Dr K B Patil	Director, SES	Management representative	Attended
3	Mr. Prabhakar Chavan	Secretary, SES	Local Society representative	Absent
4	Mrs. Sangita Deore	Corporator	Local Society representative	Attended
5	Shri Atul R. Bhandari	Industrialist	Industrialist	Attended
6	Shri Manik Wani	Industrialist	Industrialist	Absent
7	Mr. Hrushikesh Dhande	Academic Relationship Manager, TCS	Employer	Absent
8	Mr. Husain Johar	Founder & CEO, Makemyhouse.com	Employer	Attended
9	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	Attended
10	Prof. S P Shukla	Head, Applied Science Department	Member	Attended
11	Prof. Dr N N Patil	Head, Computer Department	Member	Attended
12	Prof. G V Tapkire	Head, Civil Department	Member	Attended
13	Prof. V S Patil	Head, Electrical Department	Member	Attended
14	Prof. Dr D R Patil	Head, IT Department	Member	Attended

SN	Name of the Member	Designation	Position	Signature
15	Prof. P L Sarode	Head, Mechanical Department	IQAC Coordinator	Attended
16	Prof. Dr P T Mahajan	Administrative Officer	Member	Attended
17	Prof. M P Jain	Training and Placement	Member	Attended
18	Mr. Mahesh Sonawane	Librarian	Member	Attended
19	Mr. Ashish Chavare	Network Administrator	Member	Attended
20	Mr. V S Chaudhari	Exam Coordinator	Member	Attended
21	Prof. Dr U M Patil	Associate Professor, Comp Dept	Member	Attended
22	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	Attended
23	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	Attended
24	Prof. J S Khatik	Assistant Professor, Mech Dept	Member	Attended
25	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	Attended
26	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	Attended
27	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	Attended
28	Miss.Sneha Haswani	Alumni (E&TC)	Member	Absent
29	Mr. Rakesh Rajput	Alumni (Mech)	Member	Attended
30	Miss.Eshawa Suma	Student (Comp)	Member	Attended
31	Mr.Dhananjay J Jadhav	Student (Civil)	Member	Attended
32	Mr. Shudhakar N Mali	Parent of Shejal Mali	Member	Absent

Date: 06th May 2020

Sd/-

Coordinator, IQAC



Sd/-

PRINCIPAL
R. C. Patel Institute of Technology,
SHIRPUR Dist. Dhule (M.S.)
Chairperson, IQAC