R. C. PATEL INSTITUTE OF TECHNOLOGY

An Autonomous Institute

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Internal Quality Assurance Cell (IQAC)

Minutes of Meeting no 28 – 05th August 2024

Minutes of the Meeting of the Internal Quality Assurance Cell held online on 05th August 2024, at 12.30 am.

The agenda for the meeting was taken up:

1. Confirmation of Minutes and Action taken on Previous Meeting

a. Confirmation of Minutes: Minutes of the IQAC meeting held on 11th March 2024 were confirmed.

b. Action taken on Minutes: It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications are as follows:

Sr. No.	Point of Discussion in previous Meeting	Action Taken
A	To organize training sessions for teaching faculty in emerging engineering domains, including Artificial Intelligence (AI), Machine Learning (ML), Data Science (DS), High-Performance Computing, Industry 4.0, and 3D Printing. This initiative aims to equip faculty with the latest knowledge and skills, ensuring alignment with current industry trends and enhancing the quality of education provided to students.	Faculty training programs have been identified, and staff members are encouraged to enroll in Quality Improvement Programs (QIP). Financial assistance will be provided to support their participation, with the goal of enhancing teaching skills and staying updated with the latest advancements in their respective fields.
B	To improve the effectiveness and efficiency of the online evaluation system for better transparency and accuracy in assessment.	Training sessions on QBMS and the online evaluation module were organized for staff members.

C	To organize both social and technical events that raise student awareness about pressing social issues. These events will encourage students to think innovatively and explore possible solutions, fostering a sense of responsibility and creativity in addressing societal challenges.	Students were motivated to participate in Hackathon=24 and similar competitions. Events like Jal Gaguri Saptah were conducted at the local level.
D	Encourage both staff and students to actively engage in sports and fitness activities to promote overall well-being. Regular participation in these activities will help improve physical health, mental clarity, and foster a spirit of teamwork and discipline.	Staff and students are motivated to participate in physical activities. Also free health checkups for women faculties, yoga sessions were conducted.
E	To identify and apply for relevant national and international indexing, rankings, and awards to enhance the institute's reputation and visibility.	Applications for rankings, such as the Week-Hansa Research Survey and IIRF Rankings, were submitted, yielding satisfactory results.

2. Points Discussed in Today's Meeting

A. To reform Continuous Assessment (CA) components that emphasize on integrating practical and innovation-based evaluations to enhance student skill development, overall growth, and placement readiness.

B. To enforce the use of virtual labs, coding platforms, and other online tools to enhance student engagement and improve their conceptual understanding.

C. To plan induction program for first year students that focus on motivating students by addressing their academic, personal, and professional growth dimensions to ensure a strong foundation for their development

D. To arrange social activities through NSS to encourage student involvement in community service and social responsibility.

3. All the decisions taken up in this meeting are forwarded to the Governing body for approval.

The meeting ended with a vote of Thanks to the Chair.

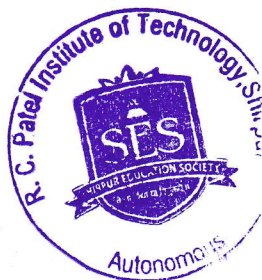The following members were attended meet:

S.N.	Name of Member	Affiliation of Member	Designation of Member in Committee
1	**Prof. Dr. Jayantrao Bhaurao Patil** Director	Chairman-Director of the Institute	Chairman
2	**Shri. Rajgopal Chandulal Bhandari** Vice President, Shirpur Education Society	Management Representative	Member
3	**Prin. Dr. Khanderao Baliram Patil** Former Vice Chancellor, North Maharashtra University, Jalgaon	External expert on Quality Management	Member
4	**Mrs. Sangita Rajendra Deore** A member of Municipal Council, Shirpur	Local Society Representative	Member
5	**Mr. Atul Rajgopal Bhandari** Director, Yogi Cotex Pvt. Ltd., Shirpur	External expert from Industry	Member
6	**Dr. Manik Rajesh Wani** MD, Divina ECO Pack, Dhule	External expert - Entrepreneur & Industrialist	Member
7	**Mr. Hrushikesh Dhande** Academic Relationship Manager, TCS, Pune	External expert from Industry	Member
8	**Mr. Husain Johar** CEO, Make My House, Indore	External expert from Industry	Member
9	**Prof. Dr. Pramod Jagan Deore** Deputy Director & Head of Department of Electronics & Telecommunication Engineering	Senior Faculty of Institute	Member
10	**Prof. Suhas Pandit Shukla** Controller of Examination	Senior Faculty of Institute	Member
11	**Prof. Dr. Rajnikant Bhagwan Wagh** Head of Department of Computer Engineering , Associate Professor	Senior Faculty of Institute	Member
12	**Prof. Dr. Vijay Shrinath Patil** Head of Department of Electrical Engineering , Associate Professor	Senior Faculty of Institute	Member
13	**Prof. Pravin Laxamanrao Sarode** Head of Department of Mechanical Engineering	Senior Faculty of Institute	Member
14	**Prof. Ganesh Vijay Tapakire** Head of Department of Civil Engineering	Senior Faculty of Institute	Member
15	**Prof. Dr. Satish Vasantrao Desale** Head of Department of Applied Science & Humanities	Senior Faculty of Institute	Member
16	**Prof. Dr. Ujwala Manoj Patil** Dean & Associate Professor Department of Data Science & AIML Engineering	Senior Faculty of Institute	IQAC Coordinator
17	**Prof. Pravin Ravindra Bhole** Assistant Professor, Department of Electronics & Telecommunication Engineering	Senior Faculty of Institute	Departmental Coordinator

S.N.	Name of Member	Affiliation of Member	Designation of Member in Committee
18	**Prof. Chetan Jaiprakash Chitte** Assistant Professor, Department of Civil Engineering	Senior Faculty of Institute	Departmental Coordinator
19	**Prof. Yogesh Kalidas Kirange** Assistant Professor, Department of Electrical Engineering	Senior Faculty of Institute	Departmental Coordinator
20	**Prof. Kumbhar Anil Hiralal** Assistant Professor, Department of Mechanical Engineering	Senior Faculty of Institute	Departmental Coordinator
21	**Prof. Dr Kalpesh Anil Isai** Assistant Professor, Department of Applied Science & Humanities	Senior Faculty of Institute	Departmental Coordinator
22	**Dr. Prashant Tukaram Mahajan** Registrar	Administration	Member
23	**Prof. Milkesh Pramod Jain** Training & Placement officer	Training & Placement officer	Member
24	**Mr. Mahesh Deeliprao Sonawane,** Librarian	Librarian	Member
25	**Miss. Sneha Haswani** Alumni, Department of Electronics & Telecommunication Engineering	Alumni Student	Member
26	**Miss. Bhojane Kanchan Kishore** Student, Department of Computer Engineering	Existing Student	Member

Date: 05th August 2024

Coordinator, IQAC

Chairperson, IQAC

Director
R. C. Patel Institute of Technology
Shirpur Dist: Dhule (MS)