



**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

An Autonomous Institute

**Internal Quality Assurance Cell  
(IQAC)**

**Minutes of Meeting no 19 – 22<sup>nd</sup> Jul 2021**

Minutes of the Meeting of the Internal Quality Assurance Cell held online on 22<sup>nd</sup> July 2021, at 12.30 am.

The agenda for the meeting was taken up:

1. Confirmation of Minutes and Action taken on Previous Meeting
  - a. Confirmation of Minutes: Minutes of the IQAC meeting held on 17<sup>th</sup> April 2021 were confirmed.
  - b. Action taken on Minutes: It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications are as follows:

SN	Point of Discussion in previous Meeting	Action Taken
A	To review placement activities of AY 2020-21 and action plan of AY 2021-22.	Effort taken by T&P cell for Historical Placement figures were appreciated by IQAC. Action plane for non-placed students Batch 2021 and new students of Batch 2022 were approved. It is decided to hire Campus Credential for AY 2021-22 with training and placement assistance.
B	To start new emerging engineering course by reviewing number of admissions done in AY 2020-21.	After reviewing admission figure of AY 2020-21, It is decided to apply for new UG course- Artificial intelligence (AI) and Machine Learning (ML) with 60 seats by closer of 60 seats of Mechanical Engineering.

SN	Point of Discussion in previous Meeting	Action Taken
C	To review examination system in terms of ease and transparency.	Examination guidelines, system and technique used were approved.
D	To arrange or promote FDP programs to update employee skills for Teaching, Non-teaching faculties.	In meeting teaching/non-teaching staff were motivated to participate in FDP to learn new skills. Also Teachers and students were encourage to increase research publication. In results of witch different programs organized in institute under TEQIP and number and quality of research publication is increased.
E	To conduct annual stock verification and staff appraisal.	In meeting faculties were instructed to carried out annual stock verification and maintain DSR. Also faculties were instructed to verify API.

## 2. Points Discussed In Today's Meeting

- A. To aware students and employees about Importance of Covid-19 Vaccination.
- B. To effectively implement ERP software and conduct staff training on different ERP modules.
- C. To plane academic calendar and all activities of AY 2021-22.
- D. To promote staff in sport and health awareness.
- E. To recruitment of new faculties for new branches.

3. All the decisions taken up in this meeting are forwarded to the Governing body for approval.

The meeting ended with a vote of Thanks to the Chair.

The following members were attended meet:

SN	Name of the Member	Designation	Signature
1	Prof. Dr. Jayantrao Bhaurao Patil (Director, R C Patel Institute of Technology, Shirpur)	Chairman – Head of the Institute	
2	Prin. Dr. Khanderao Baliram Patil (Director, SES. Former Vice Chancellor, North Maharashtra University, Jalgaon)	Member- Management	
3	Shri. Prabhakarrrao Tukaram Chavan (Secretary, Shirpur Education Society, Shirpur)	Member- Local Society Representative	
4	Mrs. Sangita Rajendra Deore (Local Society Representative)	Member- Local Society Representative	
5	Mr. Atul Rajgopal Bhandari	Member- Industrialist	
6	Mr. Manik Wani	Member- Industrialist	
7	Mr. Hrushikesh Dhande (Academic Relationship Manager, TCS)	Member- Employer	
8	Mr. Husain Johar (Founder & CEO, makemyhouse.com)	Member- Employer	
9	Prof. Dr. Pramod Jagan Deore (Deputy Director & Head of Department of Electronics & Telecommunication Engineering R C Patel Institute of Technology, Shirpur)	Member	
10	Prof. Suhas Pandit Shukla (Controller of Examination, Associate Professor, R C Patel Institute of Technology, Shirpur)	Member	
11	Prof. Dr. Nitin Namdeo Patil (Head of Department of Computer Engineering , Associate Professor, R C Patel Institute of Technology, Shirpur)	Member	
12	Prof. Dr. Vijay Shrinath Patil (Head of Department of Electrical Engineering , Associate Professor, R C Patel Institute of Technology, Shirpur)	Member	
13	Prof. Pravin Laxamanrao Sarode (Head of Department of Mechanical Engineering , Assistant Professor, R C Patel Institute of Technology, Shirpur)	IQAC Coordinator	

SN	Name of the Member	Designation	Signature
14	Prof. Ganesh Vijay Tapakire (Head of Department of Civil Engineering, Associate Professor, R C Patel Institute of Technology, Shirpur)	Member	
15	Prof. Dr. Satish Vasantao Desale (Head of Department of Applied Science & Humanities, Assistant Professor, R C Patel Institute of Technology, Shirpur)	Member	
16	Dr. Prashant Tukaram Mahajan (Registrar, R C Patel Institute of Technology, Shirpur)	Member-Administrative Office	
17	Prof. Milkesh Pramod Jain (Training & Placement officer, R C Patel Institute of Technology, Shirpur)	Member-T & P Cell	
18	Mr. Mahesh Deeliprao Sonawane, (Librarian, R C Patel Institute of Technology, Shirpur)	Member-Library	
19	Mr. Ashish Ajit Chavare, (Network Administrator, R C Patel Institute of Technology, Shirpur)	Member-Computer Center	
20	Prof. Ujwala Manoj Patil (Associate Professor, Department of Computer Engineering, R C Patel Institute of Technology, Shirpur)	Member	
21	Prof. Pravin Ravindra Bhole (Associate Professor, Department of Electronics & Telecommunication Engineering , R C Patel Institute of Technology, Shirpur)	Member	
22	Prof. Chetan Jaiprakash Chitte (Assistant Professor, Department of Civil Engineering, R C Patel Institute of Technology, Shirpur)	Member	
23	Prof. Yogesh Kalidas Kirange (Assistant Professor, Department of Electrical Engineering , R C Patel Institute of Technology, Shirpur)	Member	
24	Prof. Khatik Juber Ahamad Mo. Salim (Assistant Professor, Department of Mechanical Engineering, R C Patel Institute of Technology, Shirpur)	Member	
25	Prof. Dr. Milind Suresh Sonawane (Assistant Professor, Department of Applied Science & Humanities, R C Patel Institute of Technology, Shirpur)	Member	

SN	Name of the Member	Designation	Signature
26	Miss. Sneha Haswani (Alumni, Department of Electronics & Telecommunication Engineering, R C Patel Institute of Technology, Shirpur)	Member - Alumni	
27	Mr. Rakesh Rajput (Alumni, Department of Mechanical Engineering, R C Patel Institute of Technology, Shirpur)	Member - Alumni	
28	Miss. Eshawa Suma (Student, Department of Computer Engineering, R C Patel Institute of Technology, Shirpur)	Member - Student	
29	Mr. Dhanajay Jadhav (Student, Department of Civil Engineering, R C Patel Institute of Technology, Shirpur)	Member - Student	
30	Mr. Sudhakar Mali (Parent of Sejal Mali, Department of Computer Engineering, R C Patel Institute of Technology, Shirpur)	Member - Parent	

Date: 22<sup>nd</sup> Aug 2021

Coordinator, IQAC

Chairperson, IQAC



**DIRECTOR**  
R. C. Patel Institute of Technology  
Shirpur Dist. Dhule (MS)