



Outward No: RCPIT/ETC/2026/ 19-A

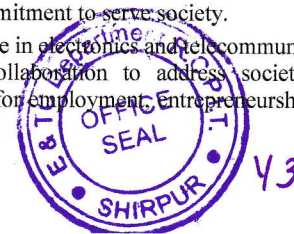
Date: 24/08/2026

All faculty members are hereby informed that the departmental responsibilities for the Academic Year 2026–27 have been assigned as per the circulated responsibility list. All concerned faculty members are instructed to take charge of their assigned responsibilities, complete the assigned work within the stipulated time, and maintain proper records, reports and supporting evidence regularly. Faculty members are also requested to extend necessary cooperation and coordination to ensure smooth departmental functioning and readiness for NBA/NAAC/NIRF/AICTE/DTE/IQAC documentation.

Sr. No.	Responsibilities	Name of Staff Member(s)
1	NBA/NAAC Coordinator	Dr. Patil Prashant Gorakh
2	Program Coordinator	Dr. Vinit V Patel
3	NIRF Documentation	Prof. Bhole Pravin Ravindra
4	Training and Placement Coordinator	Dr. Vinit V Patel
5	Departmental Admission In-Charge	Dr. Patil Bhushan Vamanrao
6	D2D Admission In-Charge	Dr. Patil Subhash Gokul
7	Autonomous Syllabus Coordinator	Dr. Patil Prashant Gorakh & Dr. Vinit V Patel
8	Class Teachers & Class Coordinators *	Dr. Jaware Tushar Hrishikesh (SY-A) Dr. Patil Smital Dhanraj * (SY-B) Dr. Goad Prashant Maganlal * (TY-A) Dr. Jayaswal Anupkumar Bhatulal (TY-B) Dr. Dembrani Mahesh Bhimsham (Final-A) Dr. Vinodkumar Ramesh Patil * (Final-B)
9	Attendance In-charge	Dr. Lokhande Narendra Lalchand
10	Letter Dispatch Committee In-charge	Dr. Goad Prashant Maganlal
11	Result Analysis Committee In-charge	Dr. Lokhande Narendra Lalchand
12	Time Table In-Charge	Dr. Goad Prashant Maganlal
14	Feedback In-Charge	Dr. Jayaswal Anupkumar Bhatulal
15	Library Committee In-charge	Dr. Patil Prashant Gorakh
16	Department Examination Coordinator	Dr. Dembrani Mahesh Bhimsham
17	Major Project Coordinator	Dr. Patil Prashant Gorakh
18	Semester Project-I Coordinator	Dr. Sonawane Kiran Hilal

Vision: To produce competent Electronics and Telecommunication Engineers with a commitment to serve society.

Mission: **M1:** Deliver innovative, ICT-enabled, and interactive learning, fostering excellence in electronics and telecommunication engineering. **M2:** Cultivate scientific inquiry, ethical responsibility, and collaboration to address societal and technological challenges effectively. **M3:** Empower diverse students with skills for employment, entrepreneurship, and research, nurturing professionalism and lifelong learning.

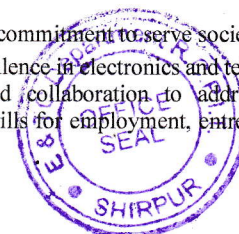




21	Semester Project-II Coordinator	Dr. Sonawane Kiran Hilal
22	Semester Project-III Coordinator	Dr. Jaware Tushar Hrishikesh
23	FY Subject coordinator	Patil Kavita Sagar
24	Higher Study & Foreign Language Cell	Dr. Patil Smital Dhanraj
25	Alumni Cell	Dr. Jagadish Baburao Jadhav
26	Students' Chapter	Dr. Mahesh B. Dembrani & Dr. Anupkumar Bhatulal Jayaswal
27	Student Clubs	Dr. Patil Bhushan Vamanrao Dr. Patil Subhash Gokul Dr. Goad Prashant Maganlal
28	MOOCS /NPTEL/Coursera Coordinator	Dr. Anupkumar Bhatulal Jayaswal
29	Innovative/New/State of the Art - Technology/ Ideas	Dr. Jaware Tushar Hrishikesh
30	Webinars, Workshops & other similar events	Dr. Sonawane Kiran H & Respective faculty
31	Student Achievements Record	Dr. Patil Prashant Gorakh & Patil Kavita Sagar
32	Staff Achievements Record	Dr. Patil Smital Dhanraj
33	Research Activity	Dr. Jaware Tushar Hrishikesh
34	DSR maintenance & verification	Dr. Mahesh B. Dembrani & Dr. Anupkumar B. Jayaswal
35	Board of Studies (All documentation)	Dr. Patil Smital Dhanraj
36	NSS Department coordinator	Dr. Patil Bhushan Vamanrao
37	AICTE & DTE (Affiliation) Documentation	Dr. Patel Vinitkumar Vasantbhai
38	AICTE AQIS Research Grants and Projects Proposals & Documentation	Dr. Jaware Tushar Hrishikesh
39	Cultural Committee (Department Representative)	Dr. Patil Smital Dhanraj
40	ERP Coordinator of Department	Dr. Jagadish Baburao Jadhav
41	Social Activities Coordinator	Dr. Patil Bhushan Vamanrao
42	Technical News Bulletins, Activity Report, Newsletter:	Dr. Patil Bhushan Vamanrao
43	Website Update	Dr. Patil Prashant Gorakh
44	Institute Awards Department Representative	Dr. Patil Prashant Gorakh
45	Consultancy	Dr. Jaware Tushar Hrishikesh
46	Social Media & Publicity	Dr. Patil Bhushan Vamanrao
47	Moodle Coordinator	Dr. Sonawane Kiran Hilal
48	Virtual Lab Coordinator	Dr. Jagadish Baburao Jadhav & Dr. Jitendra Prakash Patil

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R. C. PATEL
INSTITUTE OF TECHNOLOGY
An Autonomous Institute

Department of Electronics & Telecommunication Engineering

Prof. Dr. Jayantrao B. Patil
Director

Prof. Dr. Vijay S. Patil
Head of Department

49	Industrial Visit Coordinator	Dr. Jitendra Prakash Patil
50	Transcript & student verification Coordinator	Dr. Vinodkumar Ramesh Patil
51	Component Store In-charge	Dr. Sonawane Kiran Hilal
52	Honors Program In-charge	Dr. Lokhande Narendra Lalchand
53	Continuous Assessment Coordinator	Dr. Patil Subhash Gokul
54	IQAC Member	Dr. Vinit V Patel



Head of Department

Dr. Vijay S. Patil
HOD, E&TC

Department of Electronics & Telecommunication Engineering
R.C. Patel Institute of Technology
Shirpur, Dist: Dhule (MS)
R. C. Patel Institute of Technology, Shirpur

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