



**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell**

**IQAC**

**[Minutes of Meeting no 9- 29<sup>th</sup> Sep 2018]**

Minutes of the Meeting of the Internal Quality Assurance Cell held on 29<sup>th</sup> September 2018, at 03.30 p.m. in the Auditorium Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 29<sup>th</sup> September 2018, at 03.30 p.m. in the Auditorium Hall.

The agenda for the meeting was taken up:

**5. Confirmation of Minutes and Action taken on Previous Meeting:-**

- i. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 30<sup>th</sup> May 2018 were confirmed.
- j. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	Encourage staff to create MOODLE course	In the Staff meeting facilities were instructed to create own course on college MOODLE site
2	Make plan for F.Y. B. Tech bridge course	The staff were instructed to plane bridge course for F.Y. B. Tech. like every year
3	Conduct stock verification in institute	In the Staff meeting facilities were instructed to conduct annual stock verification and maintain DSR report
4	Encourage students for academic excellence	In the Staff meeting facilities were instructed to motivate students for university exam through Topper monitoring, Remedial systems.
5	Promote use of Bicycle in staff	In meeting decision was taken to support staff financially through Institutes welfare scheme to purchase bicycle.

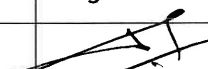


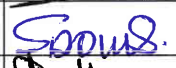
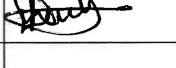






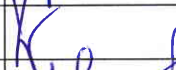

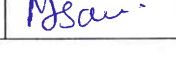

**2. Points Discussed In Today's Meeting**










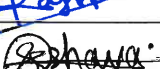
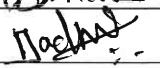




- A. To donate one day salary to Kerala state government for flood affected peoples.
- B. To nominate faculty names for excellence award from society.
- C. To increasing number of patents, papers and publication in standard journals.
- D. To encourage faculties to attend short term training programs and faculty development program at IITs.
- E. As per discussion with Hor. President Amarishbhai Patel, all students of RCPIT from SE to enroll and attend courses like Python, Artificial Intelligence (AI), Machine Learning, SAP.
- F. Faculty encourage student to use MOODLE for conduction of quiz

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:

SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Mr. Prabhakar Chavan	Secretary, SES	Local Society representative	
4	Mrs. Sangita Deore	Corporator	Local Society representative	
5	Mr. Hrushikesh Dhande	Academic Relationship Manager, TCS	Employer	
6	Mr. Husain Johar	Founder & CEO, Makemyhouse.com	Employer	-
7	Shri Atul R. Bhandari	Industrialist	Industrialist	
8	Shri Manik Wani	Industrialist	Industrialist	-
9	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
10	Prof. S P Shukla	Head, Applied Science Department	Member	
11	Prof. Dr N N Patil	Head, Computer Department	Member	
12	Prof. G V Tapkire	Head, Civil Department	Member	
13	Prof. V S Patil	Head, Electrical Department	Member	
14	Prof. D R Patil	Head, IT Department	Member	
15	Prof. P L Sarode	Head, Mechanical Department	IQAC Coordinator	
16	Prof. P T Mahajan	Administrative Officer	Member	
17	Prof. M P Jain	Training and Placement	Member	
18	Mr. Mahesh Sonawane	Librarian	Member	

19	Mr. Ashish Chavare	Network Administrator	Member	
20	Mr. V S Chaudhari	Exam Coordinator	Member	
21	Prof. U M Patil	Associate Professor, Comp Dept	Member	
22	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
23	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	
24	Prof. J S Khatik	Assistant Professor, Mech Dept	Member	
25	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	
26	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
27	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
28	Miss.Sneha Haswani	Alumni (E&TC)	Member	
29	Mr. Rakesh Rajput	Alumni (Mech)	Member	
30	Miss.Eshawa Suma	Student (Comp)	Member	
31	Mr.Dhananjay J Jadhav	Student (Civil)	Member	
32	Mr. Shudhakar N Mali	Parent of Shejal Mali	Member	
33	Mr. Kishor R Joshi	Parent of Neha Joshi	Member	

Date: 29<sup>th</sup> September 2018

Sd/-

Coordinator, IQAC



Sd/-

Chairperson, IQAC

**PRINCIPAL**

**R. C. Patel Institute of Technology,  
SHIRPUR Dist. Dhule (M.S.)**



**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell**

**IQAC**

(Minutes of Meeting no 8 – 30<sup>th</sup> may 2018)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 30<sup>th</sup> May 2018, at 12.00 p.m. in the Auditorium Hall.

As per the new guidelines of National Assessment and Accreditation Council (NAAC) for creating of Internal Quality Assurance Cell (IQAC), (Version 5 Dated 12-01018 (23-05-2018)) the Institute has reformed a committee as per the said guidelines. The following is the composition of IQAC.

SN	Name of the Member	Designation	Position
1	Prof Dr J B Patil	Principal	Chairperson
2	Dr K B Patil	Director, SES	Management representative
3	Mr. Prabhakar Chavan	Secretary, SES	Local Society representative
4	Mrs. Sangita Deore	Corporator	Local Society representative
5	Mr.Hrushikesh Dhande	Academic Relationship Manager, TCS	Employer
6	Mr.Husain Johar	Founder & CEO, Makemyhouse.com	Employer
7	Shri Atul R. Bhandari	Industrialist	Industrialist
8	Shri Manik Wani	Industrialist	Industrialist
9	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member
10	Prof. S P Shukla	Head, Applied Science Department	Member
11	Prof. Dr N N Patil	Head, Computer Department	Member
12	Prof. G V Tapkire	Head, Civil Department	Member
13	Prof. V S Patil	Head, Electrical Department	Member
14	Prof. D R Patil	Head, IT Department	Member
15	Prof. P L Sarode	Head, Mechanical Department	IQAC Coordinator
16	Prof. P T Mahajan	Administrative Officer	Member
17	Prof. M P Jain	Training and Placement	Member
18	Mr. Mahesh Sonawane	Librarian	Member
19	Mr. Ashish Chavare	Network Administrator	Member

20	Mr. V S Chaudhari	Exam Coordinator	Member
21	Prof. U M Patil	Associate Professor, Comp Dept	Member
22	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member
23	Prof. T M Pattewar	Assistant Professor, IT Dept	Member
24	Prof. J S Khatik	Assistant Professor, Mech Dept	Member
25	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member
26	Prof. C J Chitte	Assistant Professor, Civil Dept	Member
27	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member
28	Miss.Sneha Haswani	Alumni (E&TC)	Member
29	Mr. Rakesh Rajput	Alumni (Mech)	Member
30	Miss.Eshawar Suma	Student (Comp)	Member
31	Mr.Dhananjay J Jadhav	Student (Civil)	Member
32	Mr. Shudhakar N Mali	Parent of Shejal Mali	Member
33	Mr. Kishor R Joshi	Parent of Neha Joshi	Member

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 30<sup>th</sup> May 2018, at 12.00 p.m. in the Auditorium Hall. The agenda for the meeting was taken up:

**2. Confirmation of Minutes and Action taken on Previous Meeting:-**

- c. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 28<sup>th</sup> Mar. 2018 were confirmed.
- d. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	Encourage students to learn Japanese and German language	In the Staff meeting facilities were instructed to encourage students to enroll for Japanese and German training to enhance their skill
2	Increase capacity of Language Lab	The staff were instructed to make quotation for new desktop and put proposal in front of purchase committee
3	Encourage faculties for registration to faculty development programs for learning ICT based tools	In the Staff meeting facilities were encouraged to register for FDPs like 101x,201x,301x and more
4	Motivate faculties to take higher qualification like Ph.D	In the Staff meeting facilities were informed that now higher education is considered as one of parameter for increment.



5	Encourage student to participate in various technical competitions	In the Staff meeting facilities were instructed to encourage students to participate in events like KIPI Sparkle, Transforming Maharashtra, Zee Young innovation award, BAJA, FMEA, Go Kart
6	Transparent Examination System	In meeting decision of installing CCTV cameras in classrooms was made.

## 2. Points Discussed In Today's Meeting

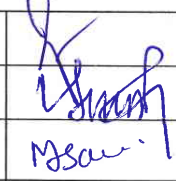
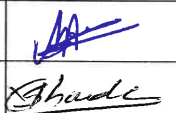
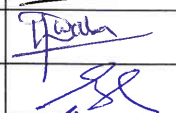



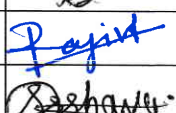
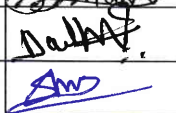



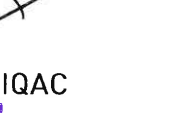






- Important role and function were presented to new members of IQAC
- To encourage staff to create MOODLE course for each class.
- To make concrete plan for F.Y. B. Tech bridge course which will conduct in coming Academic year
- To conduct stock verification in institute
- To encourage students for academic excellence
- Promote use of Bicycle in staff

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:

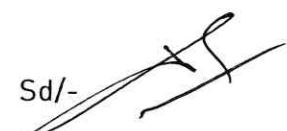
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6	Mr.Husain Johar	Founder & CEO, Makemyhouse.com	Employer	
7	Shri Atul R. Bhandari	Industrialist	Industrialist	
8	Shri Manik Wani	Industrialist	Industrialist	
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31	Mr.Dhananjay J Jadhav	Student (Civil)	Member	
32	Mr. Shudhakar N Mali	Parent of Shejal Mali	Member	
33	Mr. Kishor R Joshi	Parent of Neha Joshi	Member	

Date: 30<sup>th</sup> May 2018

Sd/-   
Coordinator, IQAC



Sd/-   
Chairperson, IQAC  
**PRINCIPAL**  
R. C. Patel Institute of Technology,  
Sionpur Dist. Dhule



**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell**

**IQAC**

(Minutes of Meeting no 7- 28<sup>th</sup> Mar 2018)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 28<sup>th</sup> Mar 2018, at 12.00 p.m. in the Conference Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 28<sup>th</sup> Mar 2018, at 12.00 p.m. in the Conference Hall.

The agenda for the meeting was taken up:

**1. Confirmation of Minutes and Action taken on Previous Meeting:-**

- a. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 27<sup>th</sup> Dec. 2017 were confirmed.
- b. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	Faculty has to submit more no of R & D Proposals	In the Staff meeting facilities were encouraged to submit R & D Proposals were they could also get financial aid from ( seed Money) Institute
2	Conduct Short Term Certificate Courses to Empower local community	In the Staff meeting facilities were encouraged to enroll for short term certification courses.
3	Improve Consultancy by tie up with industries	In the Staff meeting facilities were encouraged to contact industries for consultancy purpose
4	Research Facilities augmentation by adding latest equipment and software	The staff were instructed to call quotation for new equipment and software
5	Faculty Motivated to participate and present papers in national and international conference	In the Staff meeting facilities were encouraged to present papers in national and international conference were they could also get financial aid from Institute



## 2. Points Discussed In Today's Meeting

- A. To encourage students to learn Japanese and German language
- B. To increase capacity of Language Lab
- C. To motivate faculties for registration to faculty development programs conducted by IITs, NITs for learning new teaching Information and Communication Technologies (ICT) based tools.
- D. To motivate faculties to take higher qualification like Ph.D.
- E. To encourage student for participation in national and international events and competition.
- F. To make examination system more transparent and clear.

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:

SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Shri Atul R. Bhandari	Industrialist	Industrialist	
4	Shri Y N Bhandari	Chairman, Shirpur People Co-op Bank	Local Society representative	
5	Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
6	Mr. P. T. Mahajan	Administrative Officer	Member	
7	Prof. S P Shukla	Head, Applied Science Department	Member	
8	Prof. N N Patil	Head, Computer Department	Member	
9	Prof. N P Salunke	Head, Mechanical Department	IQAC Coordinator	
10	Prof. G V Tapkire	Head, Civil Department	Member	
11	Prof. V S Patil	Head, Electrical Department	Member	
12	Prof. D R Patil	Head, IT Department	Member	
13	Prof. U M Patil	Associate Professor, Comp Dept	Member	
14	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
15	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	
16	Prof. P L Sarode	Assistant Professor, Mech Dept	Member	
17	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	
18	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
19	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
20	Miss. Sunanda Khargaria	Alumni	Member	
21	Miss Charushila Marathe	Student	Member	
22	Mr. S L Marathe	Parent	Member	

Date: 28<sup>th</sup> Mar 2018

Sd/-  
Coordinator, IQAC



Sd/-  
Chairperson, IQAC

**PRINCIPAL**  
R. C. Patel Institute of Technology,  
SHIRPUR Dist. Dhule (M.S.)



**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell**

**IQAC**

(Minutes of Meeting no 6- 27<sup>th</sup> Dec 2017)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 27<sup>th</sup> December 2017 at 12.00 p.m. in the Conference Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 27<sup>th</sup> Dec 2017 at 12.00 p.m. in the Conference Hall.

The agenda for the meeting was taken up:

4. Confirmation of Minutes and Action taken on Previous Meeting, also passed congratulation resolution for getting 'A' Grade in NAAC Accreditation.
  - g. Confirmation of Minutes: Minutes of the IQAC meeting held on 01<sup>st</sup> July 2017 were confirmed.
  - h. Action taken on Minutes: It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	To apply for NACC by academic year 2017-18 (Meet-15 <sup>th</sup> Oct 2015)	Institute had gone for NAAC Accreditation NAAC Peer Team visited the institute on September 21-23 2017 and awarded the institute with 'A' Grade (3.17) for 5 years.
2	To promote Students and Teachers to submit nominations to sought awards and recognition. (Meet-02 <sup>nd</sup> Jan 2017)	<ul style="list-style-type: none"><li>o 55 Participants take part in 'Avishkar' a research festival</li><li>o Two team has been selected for KPIT Sparkle Competition from Mechanical Engineering Department.</li><li>o In M-Baja and E Baja Competition institute secured 22<sup>th</sup> and 3<sup>rd</sup> rank in all over India</li></ul>
3	To establish start-up & incubation centers in the campus.	Proposal for Incubation center is submitted to authorities.
4	To upgradation of language lab software.	Language lab with updated facilitates has been established

5	To set-up German Language Training.	German Language training was started from Jan 2018
6	To offer special fee concession to attract girls.	Institute also initiated special fee concession for girl students from rural and weaker background.
7	To implement one of weekly day as a 'No Vehicle Day'.	Every 'Thursday' has been implemented as 'No Vehicle Day' in campus.

## 2. Points Discussed In Today's Meeting





During the meeting 10 recommendations given by NAAC Peer Team were been discussed, which are as follows:


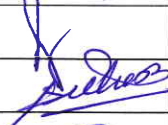




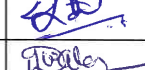

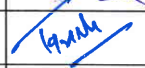




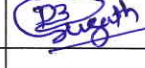

- A. Faculty may be encourage to submit more R&D proposals and produce quality publication.
- B. Short term certificate course for empowering local community be introduced.
- C. Inter-institution research may be encouraged.
- D. Research facilities are to be augmented by adding latest equipment and software for creating as central facility.
- E. Faculties should be motivated to participate and present papers in national and international conferences.
- F. Training programs for non-teaching may be conducted to enhance their skills.
- G. Incubation center to be established.
- H. More number of need based UG and PG courses to start.
- I. Collaboration with reputed research organization to be established.

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:


SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Shri Atul R. Bhandari	Industrialist	Industrialist	
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9	Prof. N P Salunke	Head, Mechanical Department	IQAC Coordinator	
10	Prof. G V Tapkire	Head, Civil Department	Member	—
11	Prof. V S Patil	Head, Electrical Department	Member	
12	Prof. D R Patil	Head, IT Department	Member	
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14	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
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17	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	
18	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
19	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
20	Miss. Sunanda Khargaria	Alumni	Member	
21	Miss. Charushila Marathe	Student	Member	—
22	Mr. S L Marathe	Parent	Member	—

Date: 27<sup>th</sup> Dec 2017

Sd/-   
Coordinator, IQAC



Sd/-   
Chairperson, IQAC  
**PRINCIPAL**  
R. C. Patel Institute of Technology,  
SHIRPUR Dist. Dhule (M.S.)



**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell  
IQAC**

(Minutes of Meeting no 5 - 01<sup>st</sup> July 2017)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 1<sup>st</sup> July 2017 at 12.00 p.m. in the Conference Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 1<sup>st</sup> July 2017 at 12.00 p.m. in the Conference Hall.

The agenda for the meeting was taken up:

**3. Confirmation of Minutes and Action taken on Previous Meeting:-**

- e. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 24<sup>th</sup> Dec 2016 were confirmed.
- f. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting held on 02<sup>nd</sup> January 2017, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	To establish GATE coaching classes.	Institute has started GATE coaching classes in collaboration with Vidyalankar coaching Mumbai.
2	To promote Students and Teachers to submit nominations to sought awards and recognition.	<p>Institute submitted nominations to various agencies / organizations like CSI award, University award and recognition. Institute got Following awards and recognition</p> <ul style="list-style-type: none"><li>o A Grade by North Maharashtra</li><li>o CSI Best Principal Award</li><li>o CSI Best Institute Award</li><li>o Best Performer award by IIT, Bombay for Use of ICT in Education for online and blended learning.</li><li>o Avishkar, a research Festival with 58 participants and 2 awards.</li><li>o Transform Maharashtra Competition with 18 teams have selected in top 10 ranks.</li><li>o Hackathon, a HRD ministry initiative where 10 groups participated</li></ul>







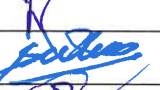


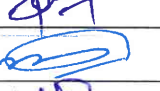
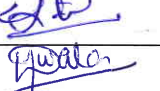
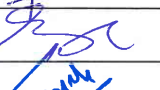
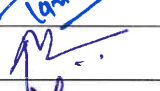



## 2. Points Discussed In Today's Meeting



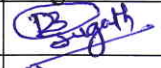


- A. To set-up virtual laboratories in collaboration with IITs.
- B. To establish start-up & incubation centers in the campus.
- C. To upgradation of language lab software.
- D. To set-up German Language Training.
- E. To introduce AICTE's scholarships like 'Pragati' and 'Saksham'.
- F. To offer special fee concession to attract girls.
- G. To implement one of weekly day as a 'No Vehicle Day'.
- H. API evaluation of teachers is done and the letters are issued regarding their performance.

## 3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:

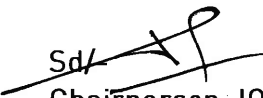
SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Shri Atul R. Bhandari	Industrialist	Industrialist	
4	Shri Y N Bhandari	Chairman, Shirpur People Co-op Bank	Local Society representative	
5	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
6	Mr. P. T. Mahajan	Administrative Officer	Member	
7	Prof. S P Shukla	Head, Applied Science Department	Member	
8	Prof. N N Patil	Head, Computer Department	Member	
9	Prof. N P Salunke	Head, Mechanical Department	IQAC Coordinator	
10	Prof. D S Lal	Head, Civil Department	Member	
11	Prof. V S Patil	Head, Electrical Department	Member	
12	Prof. D R Patil	Head, IT Department	Member	
13	Prof. U M Patil	Associate Professor, Comp Dept	Member	
14	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
15	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	
16	Prof. P L Sarode	Assistant Professor, Mech Dept	Member	
17	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	

18	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
19	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
20	Miss. Sunanda Khargaria	Alumni	Member	
21	Miss. Charushila Marathe	Student	Member	
22	Mr. S L Marathe	Parent	Member	

Date: 01<sup>st</sup> July 2017

Sd/-   
Coordinator, IQAC



Sd/-   
Chairperson, IQAC  
**PRINCIPAL**  
R. C. Patel Institute of Technology,  
SHIRPUR Dist. Dhule (M.S.)



**R. C. PATEL**  
**INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell**

**IQAC**

(Minutes of Meeting no 4 – 24<sup>th</sup> Dec 2016)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 24<sup>th</sup> December 2016 at 1.30 p.m. in the Conference Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 24<sup>th</sup> December 2016 at 1.30 p.m. in the Conference Hall.

The agenda for the meeting was taken up:

**2. Confirmation of Minutes and Action taken on Previous Meeting:-**

- c. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 1<sup>st</sup> July 2016 were confirmed.
- d. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting held on 02<sup>nd</sup> July 2016, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	To set-up Japanese Language Training.	Institute has started Japanese Language Training in current academic year 16-17. Total 185 number of students enrolled for level 5.
2	To set-up industry and IITs laboratory.	In collaboration with IIT, Bombay institute have established E-Yantra robotics and embedded system laboratory.
3	To include project based learning.	Institute started project based learning activity. Second year and Third year student undertook project based learning activity in semester three, four and five.
4	To assign full time counselor for student welfare.	Full time counselor for student welfare is appointed.

**2. Points Discussed In Today's Meeting**

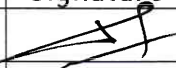












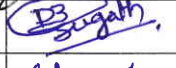
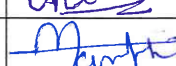





- A. To establish GATE coaching classes.
- B. To promote Students and Teachers to submit nominations to sought awards and recognition.

C. To evaluate the API of faculty at the end of academic year.

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:

SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Shri Atul R. Bhandari	Industrialist	Industrialist	
4	Shri Y N Bhandari	Chairman, Shirpur People Co-op Bank	Local Society representative	
5	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
6	Mr. P. T. Mahajan	Administrative Officer	Member	
7	Prof. S P Shukla	Head, Applied Science Department	Member	
8	Prof. N N Patil	Head, Computer Department	Member	
9	Prof. N P Salunke	Head, Mechanical Department	IQAC Coordinator	
10	Prof. D S Lal	Head, Civil Department	Member	
11	Prof. V S Patil	Head, Electrical Department	Member	
12	Prof. D R Patil	Head, IT Department	Member	
13	Prof. U M Patil	Associate Professor, Comp Dept	Member	
14	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
15	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	
16	Prof. P L Sarode	Assistant Professor, Mech Dept	Member	
17	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	
18	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
19	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
20	Miss. Sunanda Khargaria	Alumni	Member	
21	Miss. Charushila Marathe	Student	Member	
22	Mr. S L Marathe	Parent	Member	

Date: 24<sup>st</sup> December 2016

Sd/-   
Coordinator, IQAC

Sd/-   
Chairperson, IQAC



**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell**

**IQAC**

(Minutes of Meeting no 3 - 01<sup>st</sup> July 2016)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 1<sup>st</sup> July 2016 at 1.30 p.m. in the Conference Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 1<sup>st</sup> July 2016 at 1.30 p.m. in the Conference Hall.

The agenda for the meeting was taken up:

**1. Confirmation of Minutes and Action taken on Previous Meeting:-**

- a. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 19<sup>th</sup> Dec 2015 were confirmed.
- b. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting held on 02<sup>nd</sup> January 2016, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	To set-up in house virtual learning center in the institute.	Inhouse virtual learning center is established in the institute in collaboration with Amrita University. It is decided to use the facility created for inhouse teaching learning process.
2	To promote open source technology for teaching-learning.	Institute have started use of open source technology for teaching-learning in current academic year 2016-17 like Latex, A-View, Linux, SCILAB etc.
3	To strengthen the training and placement cell with departmental assistance.	The training and placement cell is restructured. One faculty from each department is deputed to training placement department for effective and smooth conduction of training placement activities.
4	Establishment of a rain water harvesting system.	To promote water conservation in institute a rain water harvesting system is established.



5	To strengthen the social networking with all stakeholders through various social networking platforms like Facebook, LinkedIn, WhatsApp group etc.	To strengthen the social networking with all stakeholders through various social networking platforms like Facebook, LinkedIn, WhatsApp group etc. are initiated and established.
6	To strengthen linkages with alumni.	To establish strong linkage with alumni Institute started Campus to Corporate alumni guidance sessions for students'.
7	To evaluate the API of faculty at the end of academic year.	API evaluation of teachers is done and the letters are issued regarding their performance.

## 2. Points Discussed In Today's Meeting



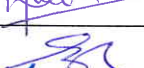
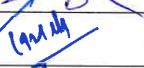





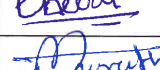


- To set-up Japanese Language Training.
- To set-up industry and IITs laboratory.
- To include project based learning.
- To assign full time counselor for student welfare.

3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:

SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Shri Atul R. Bhandari	Industrialist	Industrialist	
4	Shri Y N Bhandari	Chairman, Shirpur People Co-op Bank	Local Society representative	
5	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
6	Mr. P. T. Mahajan	Administrative Officer	Member	
7	Prof. S P Shukla	Head, Applied Science Department	Member	
8	Prof. N N Patil	Head, Computer Department	Member	
9	Prof. N P Salunke	Head, Mechanical Department	IQAC Coordinator	
10	Prof. D S Lal	Head, Civil Department	Member	—

11	Prof. V S Patil	Head, Electrical Department	Member	
12	Prof. D R Patil	Head, IT Department	Member	
13	Prof. U M Patil	Associate Professor, Comp Dept	Member	
14	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
15	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	
16	Prof. P L Sarode	Assistant Professor, Mech Dept	Member	
17	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	
18	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
19	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
20	Miss. Sunanda Khargaria	Alumni	Member	
21	Miss. Charushila Marathe	Student	Member	
22	Mr. S L Marathe	Parent	Member	

Date: 01<sup>st</sup> July 2016

Sd/-   
Coordinator, IQAC



Sd/-   
Chairperson, IQAC

**PRINCIPAL**  
R. C. Patel Institute of Technology,  
SHRIHARPUR DIST. DHULE

Minutes of the Meeting of the Internal Quality Assurance Cell held on 19<sup>th</sup> Dec 2015, at 01.30 p.m. in the Conference Hall.

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 19<sup>th</sup> Dec 2015, at 01.30 p.m. in the Conference Hall. The agenda for the meeting was taken up:

**1. Confirmation of Minutes and Action taken on Previous Meeting:-**

- a. **Confirmation of Minutes:** Minutes of the IQAC meeting held on 15<sup>th</sup> Oct 2015 were confirmed.
- b. **Action taken on Minutes:** It was reported by the Chair, that the recommendations of the Internal Quality Assurance Cell (IQAC) were placed in the Governing Body meeting held on 21<sup>st</sup> Oct 2015, which accepted the same with minor modifications. The modified recommendations, are as follows:

SN	Point of Discussion In previous Meeting	Action Taken
1	To apply for NACC and NBA by academic year 2017-18	Various criteria wise committees for NAAC accreditation are formed and work is allotted to members of the committee. It is also decided to conduct review once in a month.
2	To establish Quality Enhancement in Engineering Education program.	The Quality Enhancement in Engineering Education program is started from current academic year 2015-16 in collaboration with IIT, Chennai for the advance learners of all the departments. In first phase of QEEE institute enrolled for five courses.
3	To promote & establish massive open access courses through MOOCS.	Massive open access courses through MOOCS are started for all the students of all department. In current academic year 15-16 student have enrolled for more than 30 courses under MOOCS.
4	To encourage teachers for submitting research proposals to various agencies for research grants.	Research committee of institute have identified various funding agencies to seek research grants. In current academic year 2015-16 total 14 proposals are granted to teachers from various agencies as research grant.

5	To offer merit based scholarships for attracting good students.	Merit based scholarships have been announced for attracting good students.
6	To implement Academic Performance Indication (API) system based on self-appraisal and students feedback.	Academic Performance Indication (API) system for appraisal of teachers based on self-appraisal and students feedback is framed and implemented from current academic year 15-16.
7	To start various employability development programs.	Institute started Eight Semester Employability development program Which includes courses for soft-skills as well as add on technical courses from current academic year 15-16.




## 2. Points Discussed In Today's Meeting




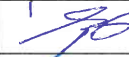






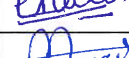
- To set-up in house virtual learning center in the institute.
- To promote open source technology for teaching-learning.
- To strengthen the training and placement cell with departmental assistance.
- Establishment of a rain water harvesting system.
- To strengthen the social networking with all stakeholders through various social networking platforms like Facebook, Likedin, WhatsApp group etc.
- To strengthen linkages with alumni.
- To evaluate the API of faculty at the end of academic year.

## 3. All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:


SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management representative	
3	Shri Atul R. Bhandari	Industrialist	Industrialist	
4	Shri Y N Bhandari	Chairman, Shirpur People Co-op Bank	Local Society representative	
5	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member	
6	Mr. P. T. Mahajan	Administrative Officer	Member	
7	Prof. S P Shukla	Head, Applied Science Department	Member	
8	Prof. N N Patil	Head, Computer Department	Member	
9	Prof. N P Salunke	Head, Mechanical Department	IQAC Coordinator	

10	Prof. D S Lal	Head, Civil Department	Member	
11	Prof. V S Patil	Head, Electrical Department	Member	
12	Prof. D R Patil	Head, IT Department	Member	
13	Prof. U M Patil	Associate Professor, Comp Dept	Member	
14	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member	
15	Prof. T M Pattewar	Assistant Professor, IT Dept	Member	
16	Prof. P L Sarode	Assistant Professor, Mech Dept	Member	
17	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member	
18	Prof. C J Chitte	Assistant Professor, Civil Dept	Member	
19	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
20	Miss. Sunanda Khargaria	Alumni	Member	
21	Miss. Charushila Marathe	Student	Member	
22	Mr. S L Marathe	Parent	Member	

Date: 19<sup>th</sup> Dec 2015

Sd/-   
Coordinator, IQAC



Sd/-   
Chairperson, IQAC  
**PRINCIPAL**  
R. C. Patel Institute of Technology,  
SHIRPUR Dist. Dhule (M.S.)





**R. C. PATEL  
INSTITUTE OF TECHNOLOGY**

**Internal Quality Assurance Cell**

**IQAC**

(Minutes of Meeting no 1- 15<sup>th</sup> Oct 2015)

Minutes of the Meeting of the Internal Quality Assurance Cell held on 15<sup>th</sup> October 2015, at 12.00 p.m. in the Conference Hall

As per the guidelines of National Assessment and Accreditation Council (NAAC) for creating of Internal Quality Assurance Cell (IQAC), the Institute has formed a committee as per the said guidelines. The following is the composition of IQAC.

SN	Name of the Member	Designation	Position
1	Prof Dr J B Patil	Principal	Chairperson
2	Dr K B Patil	Director, SES	Management Representative
3	Shri Atul R. Bhandari	Industrialist	Industrialist
4	Shri Y N Bhandari	Chairman, Shirpur People Co-op Bank	Local Society representative
5	Prof. Dr P J Deore	Vice Principal and Head, E&TC Dept	Member
6	Mr. P. T. Mahajan	Administrative Officer	Member
7	Prof. S P Shukla	Head, Applied Science Department	Member
8	Prof. N N Patil	Head, Computer Department	Member
9	Prof. N P Salunke	Head, Mechanical Department	IQAC Coordinator
10	Prof. D S Lal	Head, Civil Department	Member
11	Prof. V S Patil	Head, Electrical Department	Member
12	Prof. D R Patil	Head, IT Department	Member
13	Prof. U M Patil	Associate Professor, Comp Dept	Member
14	Prof. P R Bhole	Assistant Professor, E&TC Dept	Member
15	Prof. T M Pattewar	Assistant Professor, IT Dept	Member
16	Prof. P L Sarode	Assistant Professor, Mech Dept	Member
17	Prof. Y K Kirange	Assistant Professor, Electrical Dept	Member
18	Prof. C J Chitte	Assistant Professor, Civil Dept	Member
19	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member
20	Miss. Sunanda Khargaria	Alumni	Member

21	Miss. Charushila Marathe	Student	Member
22	Mr. S L Marathe	Parent	Member

The committee met on 15<sup>th</sup> Oct. 2015 in Conference room regarding the Accreditation of institute and the procedure to be followed in this regard. The meeting began with an address by the Chairman of IQAC regarding roles and responsibilities of the committee.




The committee was acquainted with the fact that the college is in the process of preparing the Self Study Report for National Assessment & Accreditation Council (NAAC). Keeping the strengths and limitations in mind committee decided to focus on major points like Infrastructure modernization, human resource development, teaching learning process, admission policies to attract good students and to establish strong linkage with all stake holders. In the view of said points committee decided to take following immediate actions:


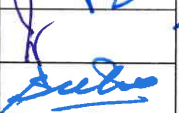
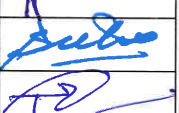
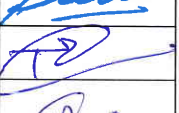


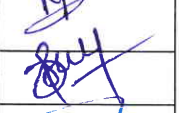

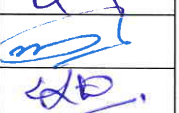
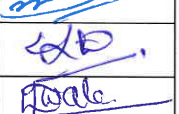

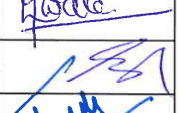
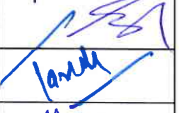
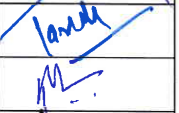

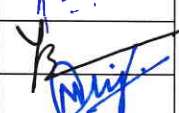


- A. To apply for NACC and NBA by academic year 2017-18.
- B. To establish Quality Enhancement in Engineering Education program.
- C. To promote & establish massive open access courses through MOOCS.
- D. To encourage teachers for submitting research proposals to various agencies for research grants.
- E. To offer merit based scholarships for attracting good students.
- F. To implement Academic Performance Indication (API) system based on self-appraisal and students feedback.
- G. To start various employability development programs.
- H. The committee decided to meet twice in every semester to assess the quality of teaching and best practices to be introduced for improving the quality of Academics, Administration and Research activities in the Institute.

All the decisions taken up in this meeting are forwarded to Governing body for approval.

The meeting ended with vote of Thanks to Chair.

The following members were present:

SN	Name of the Member	Designation	Position	Signature
1	Prof Dr J B Patil	Principal	Chairperson	
2	Dr K B Patil	Director, SES	Management Representative	
3	Shri Atul R. Bhandari	Industrialist	Industrialist	
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19	Prof. Dr M S Sonawane	Assistant Professor, Applied Science Dept	Member	
20	Miss. Sunanda Khargaria	Alumni	Member	
21	Miss. Charushila Marathe	Student	Member	
22	Mr. S L Marathe	Parent	Member	

Date: 15<sup>th</sup> Oct 2015

Sd/-   
Coordinator, IQAC



Sd/-   
Chairperson, IQAC

**PRINCIPAL**  
R. C. Patel Institute of Technology,  
SHIRPUR Dist. Dhule (M.S.)